



บัณฑิตวิทยาลัย
The Graduate School
V R U

研究生手册

Graduate Student Handbook

Academic Year 2024

2024学年

研究生院

Graduate School



02 529 1638 ต่อ 401-403



The Graduate School, VRU



<https://grad.vru.ac.th/>



Grad VRU

The Graduate School's Contact



Telephone no. 0 2529 1638



Email: graduate@vru.ac.th

Website: <http://grad.vru.ac.th/>



Facebook: Grad VRU <https://www.facebook.com/profile.php?id=61553670104659>



**Facebook
Grad Vru**



Facebook Fanpage: <https://www.facebook.com/profile.php?id=61553670104659>



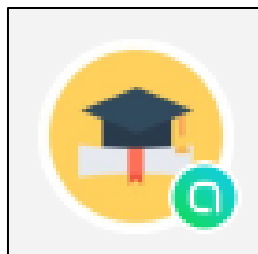
**Facebook Fanpage
The Graduate School, VRU**



Line Openchat

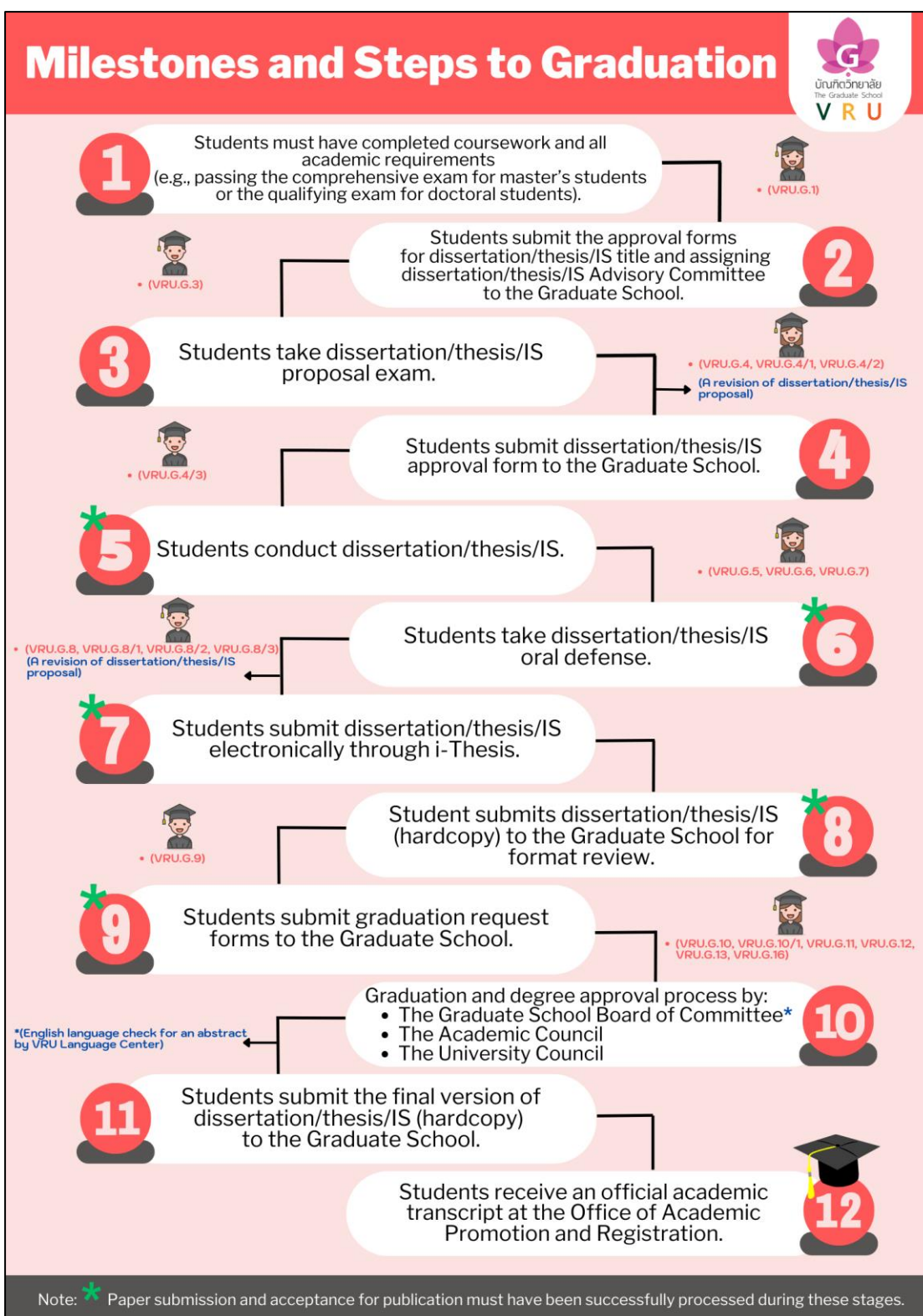
<https://line.me/ti/g2/T8SbpMHsqgglGNKXzTb0symlAywxF->

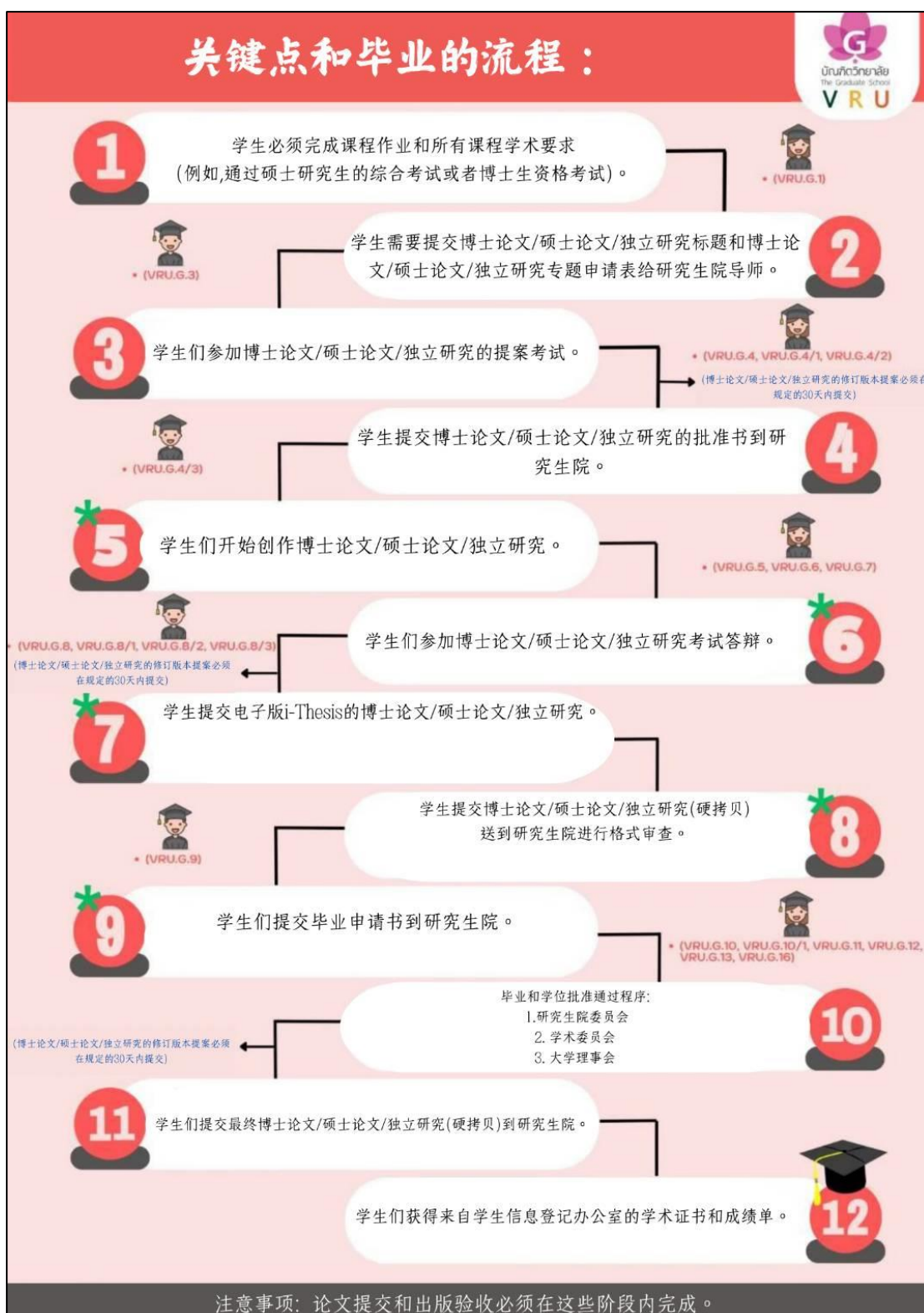
[7s_Q28vO?utm_source=invitation&utm_medium=link_copy&utm_campaign=default](https://line.me/ti/g2/T8SbpMHsqgglGNKXzTb0symlAywxF-7s_Q28vO?utm_source=invitation&utm_medium=link_copy&utm_campaign=default)



Educational Philosophy

“VRU aims to develop learners of all ages by encouraging active learning, blended learning, cooperative learning, and design thinking. In addition, VRU intends to develop graduates who are competent in their specific fields, possess a volunteer mindset, have a positive perspective on their country, and have a secure, morally oriented basis for life. Furthermore, VRU cultivates graduates who are not only employed but also become good and disciplined citizens.”







Publication Requirements for Graduation

(Graduate Program Standard Criteria B.E. 2558)

Master's Students

Plan A Type 1 (36 credits): Students are required to have at least 1 publication in a national or international academic journal.

Plan A Type 2 (12 credits): Students are required to have at least 1 publication in a national or international academic journal; or 1 paper presented at an academic conference and published in proceedings.

Plan B (6 credits): Students are required to have at least 1 publication in a journal or other types of publication which can be retrieved from print or electronic sources or to present at least 1 paper at an academic conference which publishes full papers in proceedings.

Doctoral Students

Plan A: Students are required to have at least 2 publications in national or international academic journals.

Plan B: Students are required to have at least 1 publication in a national or international academic journal.



Regulations for Publication

1. Paper submission can be made only after the dissertation/thesis/IS proposal has been approved by the Graduate School Board.
2. Research paper is required for publication.
3. Publication can be a part or a whole of the thesis/IS.
4. Paper should be formatted in accordance with journal formatting guidelines.
5. The student's name must be specified as the first author or a corresponding author, and the thesis/independent study advisor's names must be specified as co-authors.
6. The name of Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani Province must be specified as the affiliation.

International Journal Databases

ERIC, MathSciNet, Pubmed, Scopus, Web of Science (SCIE, SSCI & AHCI) JSTOR, Project Muse

National Journal Databases

Thai-Journal Citation Index Centre: TCI (Tier 1 and Tier 2)

Finding Conferences to Attend

<http://grad.vru.ac.th>

Required Documents to be Submitted for Graduation

For those whose paper has been published:

- An original acceptance letter and a copy of this letter
- A copy of the original paper
- An original print/electronic journal in which your paper has been published
- A copy of journal's cover page and inside pages which contain editorial board and table of contents

For those whose paper has been presented at an academic conference:

- An original acceptance letter and a copy of this letter
- A certificate of presentation
- A copy of the original full paper
- An original print/electronic proceeding in which your paper has been published
- A copy of proceeding's cover page and inside pages which contain editorial board/ conference organizer and table of contents

For those whose paper has been accepted but has not yet been published:

- An original manuscript acceptance letter which identifies year, volume, and issue of publication and a copy of this letter
- A copy of the original paper
- A copy of journal's cover page and inside pages which contain editorial board and table of contents (the latest volume and issue of journal is required)

Please submit additional documents to the Graduate School within 30 days after your paper has been published.
(see required documents for those whose paper has been published)



All documents must have been certified by the advisor and program committee.



<http://grad.vru.ac.th/>



Grad vru



The Graduate School, VRU



02 529 1638 ☎ 401-403

发表论文/独立研究的成果指南

2015年研究生课程标准 专为完成研究生学业



硕士

计划 n
模式 n 1
36 个学分

至少发表 1 篇国家或国际级别的学术期刊。

计划 n
模式 n 2
12 个学分

至少在国家级或国际学术期刊或是在国际水平学术会议 (Proceedings) 上发表 1 篇期刊。

模式 u
6 个学分

至少有 1 篇论文必须以某种可搜索的方式发表。

博士

课程
模式 1

至少发表 2 篇国家或国际级别的学术期刊

课程
模式 2

至少发表 1 篇国家或国际级别的学术期刊



发表论文/独立研究指南:

1. 发表的论文必须是由来自研究生院委员会经过批准的论文或独立研究大纲;
2. 发表的论文必须是有研究价值的论文;
3. 研究成果必须是论文/独立研究的一部分或者是所有研究结果;
4. 论文的撰写格式必须符合所提交期刊或报告的要求;
5. 学生必须注明学生姓名为第一作者 (First Author) 或主要作者 (Corresponding Author) 并且要注明论文或独立研究的指导老师姓名也就是该论文的共同作者
6. 将指导组织的名称指定命名为: 巴吞他尼府瓦拉亚隆宫皇家大学 (Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani Province)

根据高等教育委员会办公室的公告, 该数据在国家数据库层面上被收录。

国际数据库:
可核查数据的期刊列表:

ERIC	: https://eric.ed.gov/
MathSciNet	: http://www.ams.org/mathscinet
Pubmed	: http://www.ncbi.nlm.nih.gov/pubmed/
Scopus	: https://www.scimagojr.com/
JSTOR	: https://www.jstor.org/
Project Muse	: https://muse.jhu.edu/
Web of Science	: https://mjl.clarivate.com/search-results

特别是 SCIE, SSCI 和 AHCI

核查期刊的注意事项列表: (不在数据库内)

<https://predatoryreports.org/news/f/list-of-all-scirp-predatory-publications>

国家数据库:

泰国期刊参考指南中心(TCI)
特指名称属于第一类和第二类的期刊
<https://tci-thailand.org/list%20journal.php>

学术会议出版数据库

可以从研究生院的官网上查找
<http://grad.vru.ac.th>

需要向研究生院提交的资料

在使用完整学术期刊的案例时

- 封面页面、编辑页面、目录复印件 (已发表版)
- 学术期刊发表录用通知书 (原稿加复印件)

已在该期刊发表的研究论文副本

- 期刊、原件或电子文件 每样一份

使用确认文件进行刊登时

- 发送一封确认信以供发表 需原件并且注明年份、发行日期和佛历年份的副本
- 封面页面、编辑页面、目录的副本 (最新一期)
- 已接受发表的文章 每样一份

必须携带论文原件(与学术期刊投稿全文相同), 从学术期刊发表之日起30天内提交。

在学术会议上展示成果

- 封面页面复印件, 编辑部或会议组委会的名称和目录

- 全文复印件 (Full Paper)
- 发表录用函原件证书
- 发表公布证书
- 后续发展报告原件或电子文档 每样一份



这些文件必须经过指导老师和负责课程的教师委员会认证


如果学生已经提交的研究论文未在学术期刊上发表, 学位可能会被撤销。

<http://grad.vru.ac.th/>

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The Graduate School, VRU

02 529 1638 ต่อ 401-403



Publication Requirements for Graduation

(Graduate Program Standard Criteria B.E. 2565)

Master's Students

Plan 1 (Academic Type):

Plan 1A (Thesis only): Students are required to have at least **1 publication** in a national or international academic journal; **1 innovation**; or **1 invention** which can be retrieved from a database approved by the university council.

Plan 1B (Thesis + Coursework): Students are required to have at least **1 paper** presented at an academic conference and published in proceedings; **1 publication** in a national or international academic journal; **1 innovation**; or **1 invention** which can be retrieved from a database approved by the university council.

Plan 2 (Profession Type):

Publications are not required.

Doctoral Students

Plan 1:

Students are required to have at least **2 publications** in international academic journals

or

at least **1 publication** in an international academic journal **and** at least **1 innovation** or **1 creative work** which contributes to commercial use, society, or economy; or **1 invention** or **1 product design** which obtains a granted patent.

Plan 2:

Students are required to have at least **1 publication** in an international academic journal

or

at least **1 innovation** or **1 creative work** which contributes to commercial use, society, or economy; or **1 invention** or **1 product design** which obtains a granted patent.

For Doctoral Students in **Humanities and Social Sciences**, publication in **national** or **international** academic journals is acceptable.

Regulations for Publication

1. Paper submission can be made only after the dissertation/thesis/IS proposal has been approved by the Graduate School Board.
2. Research paper is required for publication.
3. Publication can be a part or a whole of the thesis/IS.
4. Paper should be formatted in accordance with journal formatting guidelines.
5. The student's name must be specified as the first author or a corresponding author, and the thesis/IS advisor's names must be specified as co-authors.
6. An email address @vru.ac.th or @365.vru.ac.th is required for a corresponding author and co-authors.
7. The name of Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani Province must be specified as the affiliation.

Required Documents to be Submitted for Graduation

For those whose paper has been published:

- An original acceptance letter and a copy of this letter
- A copy of the original paper
- An original print/electronic journal in which your paper has been published
- A copy of journal's cover page and inside pages which contain editorial board and table of contents

For those whose paper has been presented at an academic conference:

- An original acceptance letter and a copy of this letter
- A certificate of presentation
- A copy of the original full paper
- An original print/electronic proceeding in which your paper has been published
- A copy of proceeding's cover page and inside pages which contain editorial board/conference organizer and table of contents

International Journal Databases

ERIC, MathSciNet, Pubmed, Scopus, Web of Science (SCIE, SSCI & AHCI) JSTOR, Project Muse

National Journal Databases

Thai-Journal Citation Index Centre: TCI (Tier 1 and Tier 2)

Finding Conferences to Attend

<http://grad.vru.ac.th>

For those whose paper has been accepted but has not yet been published:

- An original manuscript acceptance letter which identifies year, volume, and issue of publication and a copy of this letter; in case of an international journal, an original manuscript acceptance e-mail is acceptable.
- A copy of the original paper
- A copy of journal's cover page and inside pages which contain editorial board and table of contents (the latest volume and issue of journal is required)

Please submit additional documents to the Graduate School within 30 days after your paper has been published. (See required documents for those whose paper has been published.)

All documents must have been certified by the advisor and program committee.

If you are found guilty of submitting fake documents, even after graduating, the university has the right to revoke your degree.



发表论文/独立研究成果

专为完成研究生学业 2022 年研究生课程标准

硕士 模式 1 学术型

1 在仅做论文的情况下:
作品必须在国家或国际学术期刊上发表或有一项创新或发明成果。

2 在学习课程和做论文的情况下:
作品必须在学术会议上提出,并发表在学术会议的续篇报告(Proceedings)上,或发表在国内或国际学术期刊上,或是在创新或是发明或其他可被检索的学术著作领域数量:1篇

博士 模式 1

作品必须发表

在国际学术期刊上至少发表 2 篇论文
或者
1 篇国际学术期刊
和 1 项创新成果
或 1 项创意作品
或获得 1 项专利

博士 模式 2

作品必须发表

在国际学术期刊上至少发表 1 篇论文
或者
1 项创新成果
或 1 项创意作品
或获得 1 项专利



人文社会科学学院组
可以在国内或国际学术期刊上发表

出版条例:

- 作品发表必须经过研究生院委员会批准;
- 在学术期刊上发表或在学术会议上发表的论文必须是研究性论文;
- 研究成果可以是一篇完整的文章,也可以是论文或独立研究的一部分;
- 将学生的姓名指定为文章的第一作者 (First Author) 然后将导师的姓名指定为共同作者;
- 将电子邮件指定命名为 @vru.ac.th 或 @365.vru.ac.th ;
- 将指导组织的名称命名为巴吞他尼府瓦拉亚隆宫皇家大学 (Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani Province);
- 创新成果或创意作品,必须由同一领域或相关领域的外部专家委员会进行评估,每项工作至少 3 人;
- 专利作品,必须符合专利法,或已在知识产权组织注册

提交文件以供出版 准备 uscu.11 表格

发表在学术期刊上:
学生在学术期刊上使用完整文章的情况下
需提交 1) 封面复印件 2) 编辑页面 3) 目录 4) 公布的确认函或确认接受发表的文件 5) 研究性文章 和 6) 电子期刊

如果学生在使用录取文件的情况下 则必须公布录取文件
需提交 1) 确认函或确认接受发表的文件 2) 封面复印件 3) 编辑页面 4) 目录页 (最新一期期刊) 和 5) 已接受发表的研究论文

在学术会议(proceedings)的后续报告中发表:

需提交 1) 封面复印件 2) 目录页 3) 编辑组名单或会议组委会名单 4) 全文复印件 (Full Paper) 5) 公布的确认函或确认接受发表的文件 6) 显示作品展示的证书或文件和 7) 电子版后续报告

创新成果的案例:

需提交 1) 3 名外部专家委员会成员名单 2) 创新开发利用报告或创新作品的知识产权证明文件或通过国内或国际论坛传播的证明文件 3) 主办单位的确认函或答复文件 4) 日程安排 5) 展出作品图片

创意作品案例:

需提交 1) 3 名外部专家委员会成员名单 2) 完整的文章 3) 主办单位提供的确认函或答复文件 4) 日程安排和 5) 展出作品图片

专利作品案例:

提交由知识产权组织注册的专利证书复印件

根据高等教育委员会办公室的公告 该数据在国家或在国际层面上被收录

国际数据库

可核查数据的期刊列表:

ERIC	: https://eric.ed.gov/
MathSciNet	: http://www.ams.org/mathscinet
Pubmed	: http://www.ncbi.nlm.nih.gov/pubmed/
Scopus	: https://www.scimagojr.com/
JSTOR	: https://www.jstor.org/
Project Muse	: https://muse.jhu.edu/
Web of Science	: https://mjl.clarivate.com/search-results

仅限于 SCIE、SSCI 和 AHCI 数据库

核查期刊的注意事项列表 (不在数据库内)
<https://predatoryreports.org/news//list-of-all-scirp-predatory-publications>

国内数据库

泰国国家期刊引文索引中心 (TCI), 仅限第 1 类和第 2 类期刊
<https://tci-thailand.org/list%20journal.php>

学术会议出版数据库

可以从研究生院的官网上查找
<http://grad.vru.ac.th>

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 The Graduate School, VRU
 Grad VRU
 <http://grad.vru.ac.th/>



提交作品以供出版 专为获得研究生学位

关于在学术期刊上发表文章的人



使用完整学术期刊文章 提请会议审议

情况 1



情况 2

使用反馈文件进行出版发布 提请会议审议



Congrats!



文章发表后

学生向会议提交报告以供出版和参考



备注:



1. 关于2021年，大学研究生教育条例第九条，论文发表和独立研究。
2. 关于为了学生毕业学校发表研究成果的公告 2023年研究生阶段，第2版。

APPENDIX

VRU.G.3

**Request Form to Propose a Title and Appoint Thesis
Advisory Committee
Graduate School
Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani**

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

I would like to propose a title and appoint the names of Advisory Committee
Thesis total credits.....as follows:

1. Propose a title:

English.....

.....

2. Propose the appointment of Thesis / Independent Study Advisor

2.1 Advisor.....Signature.....

Number of students advising Advisorstudents Co- Advisor.....students
 Independent Study Advisorstudents Co-Independent Advisor.....students

2.2 Co-advisorSignature.....

Number of students advising Advisorstudents Co- Thesis Advisor.....students
 Independent Study Advisorstudents Co-Independent Advisor.....students

2.3 Co-advisorSignature.....

Number of students advising Thesis Advisorstudents Co- Thesis Advisor.....students
 Independent Study Advisorstudents Co-Independent Advisor.....students

1. Program Committee	2. Deputy Dean of Graduate School	3. Dean of Graduate School
Opinion.....	Opinion.....	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
.....	Because.....
Signature..... (.....)	Signature..... (.....)	Signature..... (.....)
Chairperson of Program	Deputy Dean of Graduate School	Dean of Graduate School
Date.....Month.....Year.....	Date.....Month.....Year.....	Date.....Month.....Year.....

Note: 1. Students submit VRU.G3 at Graduate School.

VRU.G.4

Request Form for Thesis Proposal Examination

Graduate School

Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.) Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered.....Academic Year.....

I would like to take proposal examination Thesis total credits.....

E -mail.....

Thesis Title in English.....

Thesis Advisory Committee are as follows:

Advisor.....

Co- Advisor.....

Co- Advisor.....

Signature.....

Student

(.....)

DateMonth.....Year.....

Opinions of the Thesis Advisory Committee agree that the examination is acceptable.

Advisor.....Signature.....

Co-Advisor.....Signature.....

Co-AdvisorSignature.....

Only for Program Committee

Propose the appointment of proposal examination committee

Thesis

Date of examination Date.....Month.....Year.....

Time.....

Examination room.....

1.Chairman
2.Committee
3.Committee
4.External-Committee
5. External-Committee
6. Committee and Secretary

Signature.....

(.....)

Program Director

Date.....Month.....Year.....

Signature.....

(.....)

Deputy Dean of Graduate School

Date.....Month.....Year.....

Signature.....

(.....)

Dean of Graduate School

Date.....Month.....Year.....

Note: Students submit the proposal 14 working days before the examination at Graduate School, 7 copies for Doctoral degree and 6 copies for Master degree.

For those who were advised by Thesis Advisory Committee.

Students already revised the thesis proposal as recommended by advisory committee and advisory committee approved.

Signature..... Advisor
(.....)

Signature.....Co-Advisor
(.....)

Signature.....Co-Advisor
(.....)

For those who ask for approval from all examination committee.

Students already revised the thesis proposal as recommended by proposal examination committee and the examination committee approved.

Signature..... Chairman
(.....)

Signature..... Committee
(.....)

Signature..... Committee
(.....)

Signature..... External-Committee
(.....)

Signature..... External-Committee
(.....)

Signature..... Committee and Secretary
(.....)

1. Chairperson of Program	2. Dean of Graduate School
<p>Opinions of Program Committee</p> <p><input type="checkbox"/> Appropriate to present to Graduate School Committee.</p> <p>Signature..... (.....)</p> <p>Chairperson of Program</p> <p>Date.....Month.....Year.....</p>	<p><input type="checkbox"/> Appropriate to present to Graduate School Committee.</p> <p>Signature..... (.....)</p> <p>Dean of Graduate School</p> <p>Date.....Month.....Year.....</p>

For those who were advised by Thesis Advisory Committee.

Students already revised the thesis proposal as recommended by advisory committee and advisory committee approved.

Signature..... Advisor
(.....)

Signature.....Co-Advisor
(.....)

Signature.....Co-Advisor
(.....)

For those who ask for approval from all examination committee.

Students already revised the thesis proposal as recommended by proposal examination committee and the examination committee approved.

Signature..... Chairman
(.....)

Signature..... Committee
(.....)

Signature..... Committee
(.....)

Signature..... External-Committee
(.....)

Signature..... External-Committee
(.....)

Signature..... Committee and Secretary
(.....)

1. Chairperson of Program	2. Dean of Graduate School
<p>Opinions of Program Committee</p> <p><input type="checkbox"/> Appropriate to present to Graduate School Committee.</p> <p>Signature..... (.....)</p> <p>Chairperson of Program</p> <p>Date.....Month.....Year.....</p>	<p><input type="checkbox"/> Appropriate to present to Graduate School Committee.</p> <p>Signature..... (.....)</p> <p>Dean of Graduate School</p> <p>Date.....Month.....Year.....</p>

VRU.G.5

**Request Form for Inviting Qualified Specialists to Assess Research Instruments
Graduate School
Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani**

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail

Thesis Title in English.....

.....

Advisor.....

Would like Graduate School to issue an invitation letter for qualified specialists to assess research instruments as the following list:

Names of Specialists	Rank
1.....
2.....
3.....
4.....
5.....

In this regard, Mr. / Mrs. / Miss.....Phone number..... is assigned to be a direct coordinator.

Signature.....
(.....)
Student
Date.....Month.....Year.....

Signature.....
(.....)
Advisor
Date.....Month.....Year.....

Remarks:

1. Those who are qualified specialists outside the University attach their educational background, position and work experience.
2. Students submit a request form for inviting specialists at Graduate School to issue official letters.
3. Make an appointment to receive a letter 7 days after submitting a request form (during office hours).

VRU.G. 6

Request Form for Requesting Assistance Letters to Try Out Research Instruments
Graduate School
Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.) Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail

Thesis Title in English.....

Advisor.....

Would like Graduate School to issue assistance letters to try out research instruments:

Questionnaire Test Interview Others..... by sending to.....

1. The position of the head of the responsible organization.....
and / or

2. List of organizations that will be going to try out the instruments.....

3. Respondents and number of respondents.....

In this regard, Mr. / Mrs. / Miss..... Telephone number..... has been assigned
 as a direct coordinator.

Signature.....
 (.....)

Student

Date.....Month.....Year.....

Signature.....
 (.....)

Advisor

Date.....Month.....Year.....

Remarks:

Students submit a request form for assistance letters to try out research instruments at Graduate School to issue official letters.
 Make an appointment to receive letters 7 days after submitting a request form (during office hours).

VRU.G.7

Request Form to Ask Permission to Collect Research Data

Graduate School

Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's Degree Doctoral Degree Field of study.....

Semester entered.....Year of study.....

E-mail

Title in English.....

Advisor.....

I would like Graduate School to issue a letter to ask permission to collect research data:

 Questionnaire Test Interview others.....sending to:

1. Head of the responsible organization..... and/or

2. List of organizations that will be going to collect research data

.....

.....

3. Respondents and number of respondents.....

In this regard, Mr. / Mrs. / MissTel. was assigned
to be a direct coordinator.

Signature.....

(.....)

Student

Date.....Month.....Year.....

Signature.....

(.....)

Advisor

Date.....Month.....Year.....

Note: Students submit a request form to collect data at Graduate School to issue official letters.

Make an appointment to receive letters 7 days after submitting a request form (during office hours).

VRU.G.8

Request Form for Thesis Defense Examination
Graduate School
Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

I would like to request Thesis defense examination, total credits.....

Title in English.....

.....

Date that passed Thesis proposal examination

Signature.....

Student

(.....)

Date..... Month.....Year.....

Opinions of Thesis advisor committee

Agree to the defense examination Advisor.....Signature.....

Co-advisor.....Signature.....

Co-advisor.....Signature.....

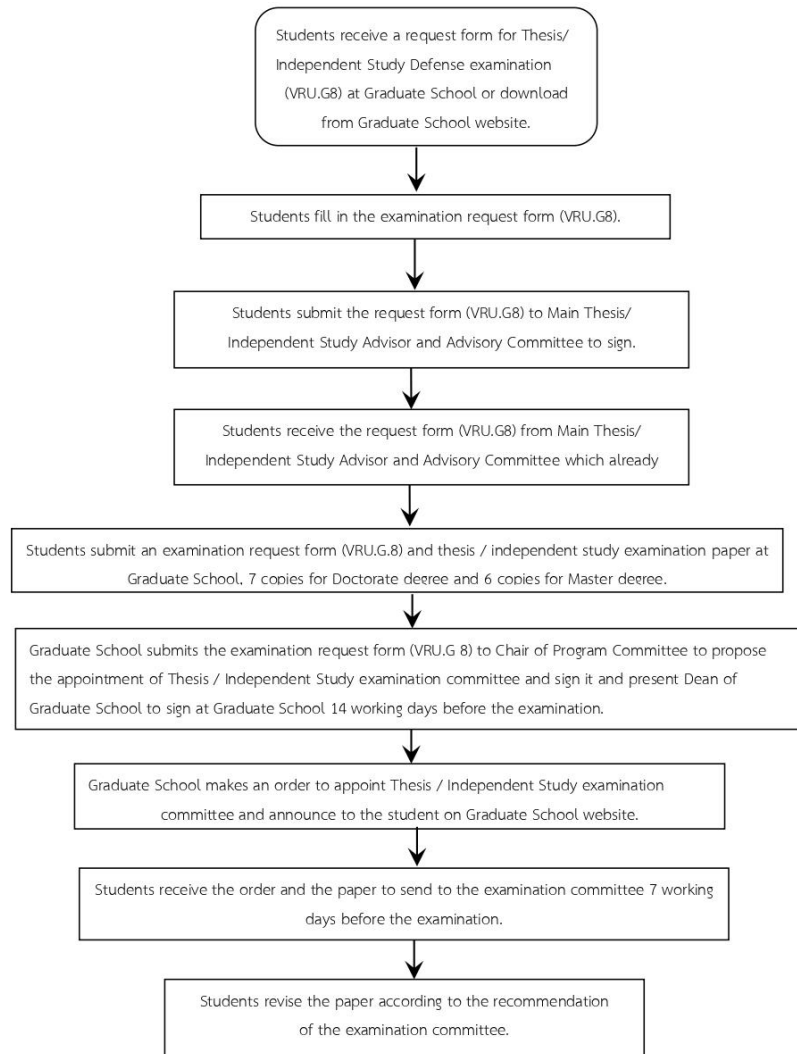
<p>For Program Committee Only</p> <p>Propose the appointment of Thesis examination committee as follows:</p> <p>Exam Date..... Month.....Year.....</p> <p>Time..... Room.....</p> <p>1Chairman (External-Committee)</p> <p>2..... Committee</p> <p>3. Committee</p> <p>4. Committee</p> <p>5..... External-Committee</p> <p>6. Committee and Secretary</p>	<p>Signature.....</p> <p>(.....)</p> <p style="text-align: center;">Chairperson of Program</p> <p>Date..... Month.....Year.....</p> <p>Signature</p> <p>(.....)</p> <p style="text-align: center;">Deputy Dean of Graduate School</p> <p>Date..... Month.....Year.....</p> <p>Signature</p> <p>(.....)</p> <p style="text-align: center;">Dean of Graduate School</p> <p>Date..... Month.....Year.....</p>
--	--

Note: Students submit thesis / independent study examination paper at Graduate School, 7 copies for Doctoral degree and 6 copies for Master degree, 14 working days before the examination.

Steps for Issuing VRU.G 8

Request form for Thesis/ Independent Study Defense Examination

Conditions for use: When students have finished Thesis/ Independent Study and the Thesis/ Independent Study advisory committee approved.



Evaluation Form for Thesis Proposal Examination
Graduate School

Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

Examination in the semester.....Academic Year..... Examination Date.....Month.....Year.....

Thesis Total credits.....

Title in English

.....

Score Criteria 5 = Excellent, 4 = Good, 3 = Average, 2 = Fair, 1 = Not pass

Evaluation Detail	Score					Total Score
	5	4	3	2	1	
1. Problem/Novelty						
2. Research design						
3. Quality of thesis writing						
4. Presentation						
5. Answer the question						
Total score						

Opinions

.....

.....

.....

.....

.....

.....

.....

Signature Evaluator
(.....)
Date..... Month.....Year.....

VRU.G.8/2

Thesis Examination Report Form
Graduate School
Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail

Examination in the semester.....Academic Year..... Examination Date.....Month.....Year.....

Thesis Total credits.....

Title in English.....

.....

Signature.....

Student

(.....)

Date..... Month.....Year.....

Assessors	Score
1.	
2.	
3.	
4.	
5.	
6.	
Total points	
Grade point average	

- Grade Passed**
- 4.50 upper Excellent
 - 3.50 - 4.49 Good
 - 2.50 - 3.49 Fair
 - Below 2.50 Failed

.....

Students already revised the thesis as recommended by advisory committee and advisory committee approved.

Signature.....
 (.....)
 Students

Signature..... Advisor
 (.....)
 Date.....Month.....Year.....

Signature..... Co-Advisor Signature..... Co-Advisor
 (.....) (.....)
 Date.....Month.....Year..... Date.....Month.....Year.....

1. Chairperson of Program	2. Dean of Graduate School
Passed program committee Signature..... (.....) Chairperson of Program Date.....Month.....Year.....	Signature..... (.....) Dean of Graduate School Date.....Month.....Year.....

VRU.G.9

Format Checking Certificate of Thesis

Graduate School

Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

Title in English

Signature.....

Student

(.....)

Date..... Month.....Year.....

..... (Advisor) has already checked the format:

- Cover page Approval page Abstract Table of contents Picture format Table format
- Reference Bibliography Appendix Researcher profile Page setting format Font style

The format is approved in accordance with Graduate School's specification.

Signature.....

(.....)

Advisor

Date..... Month.....Year.....

For officers		
Round.....	Date of submission...../...../.....Correction notes.....	The format was checked. Signature..... Date.....
Round.....	Date of submission...../...../..... Correction notes.....	The format was checked. Signature..... Date.....
Round.....	Date of submission...../...../.....Correction notes.....	The format was checked. Signature..... Date.....
Round.....	Date of submission...../...../.....Correction notes.....	The format was checked. Signature..... Date.....
Round....	Date of submission...../...../.....Correction notes.....	

Signature.....

(.....)

Deputy Dean for Academic Affairs

Date..... Month.....Year.....

Signature.....

(.....)

Deputy Dean for Research and Quality Assurance

Date..... Month.....Year.....

Signature.....

(.....)

Dean of Graduate School

Date..... Month.....Year.....

Note: 1. Students submit 1 paper of thesis / independent study at Graduate School (1 paper without binding)
2. Students attach every round of request form for Thesis / Independent Study format checking

Request Form for Thesis Format Checking

(Round 1)

Graduate School, Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

Would like to request for format checking

Title in English

Signature.....

Student

(.....)

Date..... Month.....Year.....

I have verified the accuracy and followed the print format, and attached the following documents:

No.	List	Documents		Inspector	
		Found	Not found	Yes	No
1	Title page in Thai				
2	Title page in English				
3	Approval cover page in Thai				
4	Abstract in Thai				
5	Abstract in English				
6	Acknowledgments				
7	Table of Contents				
8	List of Tables				
9	List of Figures				
10	Chapter 1 Introduction				
11	Chapter 2 Literature Review				
12	Chapter 3 Research Methodology				
13	Chapter 4 Results				
14	Chapter 5 Conclusion, Discussion and Suggestions				
15	Leaflet of Bibliography				
16	Bibliography				
17	Leaflet of Appendix				
18	Appendix				
19	Biography				
20	Printing characters using TH SarabunPSK				
21	A copy of the order to appoint Thesis / Independent Study committee examination				
22	Revision report form of Thesis / Independent Study examination				

Signature.....

(.....)

Student

Date..... Month.....Year.....

Signature.....

(.....)

Advisor

Date..... Month.....Year.....

The procedure of submission the paper for print format checking

1. Students submit 1 copy of thesis (without binding) together with the format checking request form for Thesis / Independent Study, Round 1 (pink).
2. Students or those who submit must fill the information in the record of submitting - return the paper, the format checking for Thesis (Round 1) by themselves at Graduate School.
3. The officers of Graduate School fill the information in the appointment form. The information is divided into 2 parts, one for the officers and one for students setting the date for the return of the paper. The Graduate School officers sign and cut off the appointment slip for students to keep for receiving the paper as scheduled.
4. To receive the paper, students show the appointment form to receive the paper back and sign for the return in the record book of submitting-return the paper for thesis /independent study print format checking. And the Graduate School officers attach a summary of the results of the thesis / independent study print format checking and a request form for thesis / independent study format checking, revised version (green) for further action.
5. Students submit 1 paper of thesis / independent study to check the revised print format together with the request for thesis / independent study format checking, revised version (green), report form for thesis / independent study examination revision (VRU.G. 8/3), with the format checking request form for thesis / independent study, Round 1 (pink) , a summary of the results of print format checking (blue), a copy of the order of thesis / independent study examination together with the paper that was previously checked. The students then continue the same as Round 1 with the deadline to return the paper within 14 working days (during official hours).
6. Students are required to revise the print format until it is complete and receive a signature from the print format inspector.
7. After students receive the complete paper, the Graduate School officers must attach the documents of VRU.G.9. The officers record the information in order for students to present to the advisor to certify the print format of the paper.
8. When students complete the process, students must submit documents for further graduation approval.

Green

Request Form for Thesis Format Checking, Revised Version
(Round.....)

Graduate School, Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.)..... Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

Would like to request for format checking

Title in English

.....

Signature.....

(.....)

Student

Date..... Month.....Year.....

Signature.....

(.....)

Advisor

Date..... Month.....Year.....

Graduate officer

Format checking record

.....

.....

.....

Signature

(.....)

Graduate officer

VRU.G.10

Request Form to Have English Abstract Checked
Graduate School
Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss).....Student ID

Student Master's Degree Doctoral Degree Field of study.....

Semester entered.....Year of study.....

Email.....

Would like to have Thai/ English abstract checked Thesis Total credits.....

Thesis Title in English.....

.....

Signature.....

(.....)

Student

Date.....Month.....Year.....

The result of checking the English abstract.....

.....

.....

.....

.....

Signature.....

(.....)

Advisor

Date.....Month.....Year.....

Signature..... Signature.....

(.....) (.....)

Co-Advisor Co-Advisor

- Note:** 1. Students submit Thai and English abstracts to Graduate School.
 2. After correcting, students submit to Graduate School along with the revision manuscript of the Thesis Advisory Committee.

VRU.G.10/1

Correction Form of English Abstract of Advisor

(After Correcting from the Specialist)

Graduate School

Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's Degree Doctoral Degree Field of study.....

Semester entered.....Year of study.....

Email.....

Title in English.....

.....

Signature.....

(.....)

Student

Date.....Month.....Year.....

The advisor has already verified the accuracy.

Signature.....

(.....)

Advisor

Date.....Month.....Year.....

Signature.....

(.....)

Chairperson of Program

Date.....Month.....Year.....

Note: 1. Students submit the revised Thai and English abstracts and attach VRU.G.10 and the revised copy from specialists at Graduate School.

VRU.G.12

Request Form for Graduation
Graduate School
Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

Date.....Month.....Year.....

Subject Request for Graduation
 Dear President

Enclosure: 1. Certificate of Thesis / Independent Study

2. Inner cover in Thai and English
3. Abstract in Thai and English
4. Thesis / Independent Study examination report form (VRU.G.8/2)
5. Certificate for checking the print format of Thesis / Independent Study (VRU.G.9)
6. A request form for submitting research articles (VRU.G.11)
7. A request form for submission of Thesis / Independent Study (VRU.G.13)
8. Plagiarism checking report form of Thesis/ Independent Study (VRU.G.16)
9. Transcript
10. Two 2-inch photographs and two 1-inch photographs

(Mr. / Mrs. / Miss.).....Student ID

Student Master's Degree Doctoral Degree Field of study.....

Semester entered.....Year of study.....

Email.....

Former Qualifications: B.Ed. B.Sc. B.B.A. B.A. B.P.A M.Ed. M.Sc. M.B.A. M.A. M.P.A Others.....

Work Office.....

Please be informed to submit a request for graduation.

Signature.....

(.....)

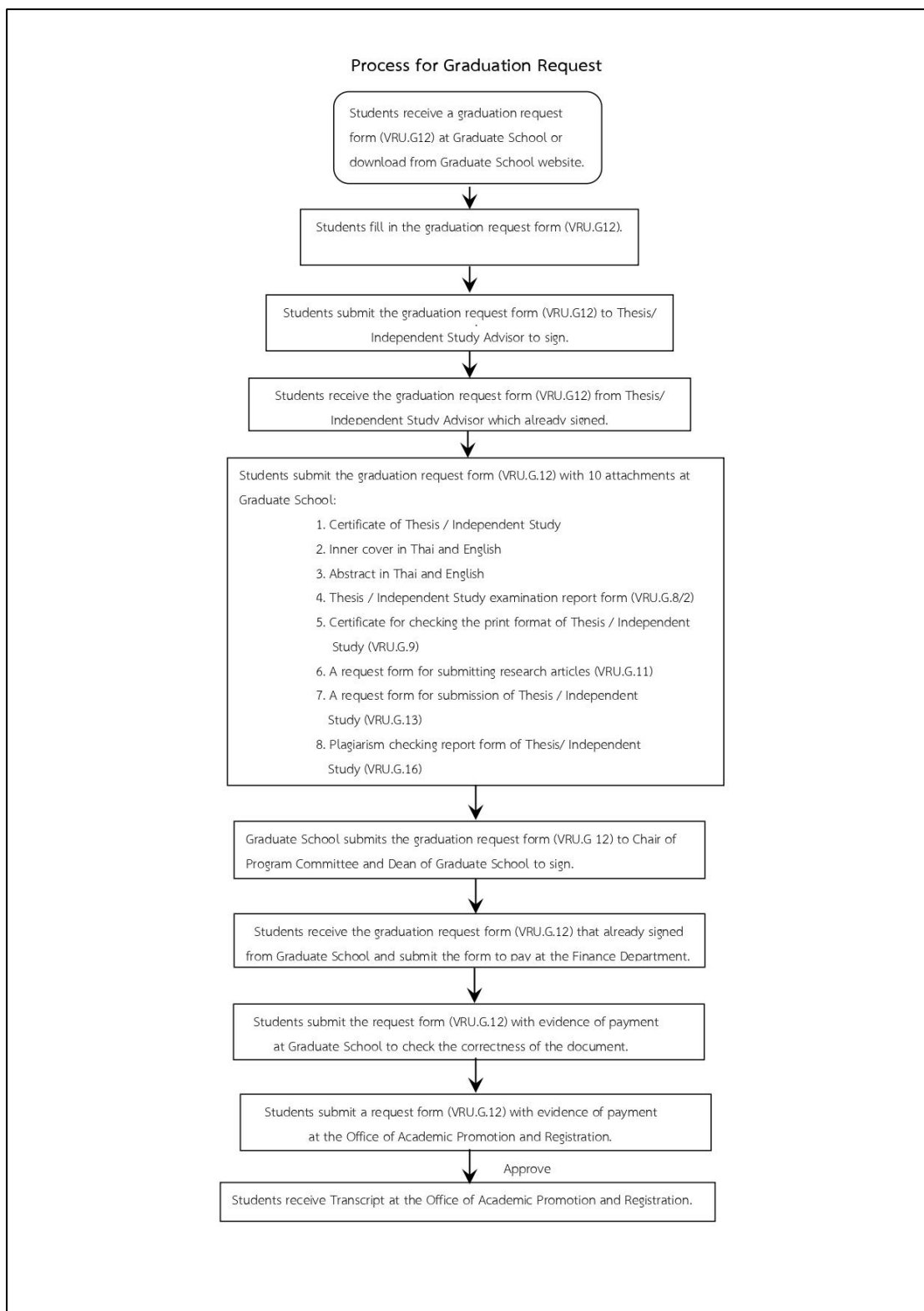
Student

Date.....Month.....Year.....

1. Examination of documents and program structure <input type="checkbox"/> Complete <input type="checkbox"/> Not complete Signature.....Examiner Date.....	7. Verify payment of evidence issued Receipt book No.....No.....Signature.....Payee.....	
2. Signature..... (.....) Date.....Month.....Year..... Advisor	3. Signature..... (.....) Date.....Month.....Year..... Chairperson of Program	4. Signature..... (.....) Date.....Month.....Year..... Deputy Dean for Academic Affairs of Graduate School
5. Signature..... Date.....Month.....Year..... Deputy Dean for Research and Quality Assurance of Graduate School	6. Signature..... Date.....Month.....Year..... Dean of Graduate School	

Photographs: **Master and Doctorate Degree:**
 Male: Photographs wearing a normal white or government official uniform and academic gown according to the field of study of the students. Do not wearing black glasses.
 Female: Photographs wearing a white shirt with no pattern or government official uniform and wearing academic gown according to the field of study of the students. Do not wearing jewelry, black glasses. In case having long hair, keep the hair in the back.
Graduate Diploma: Male and female: Photographs wearing as Master's and Doctorate degree, but do not wear academic gown.

Note: 1. Photos taken not more than 6 months. 2. Write first name, last name and Student ID code at the back of every photo.
 3. Students submit the form to Graduate School to check the evidence. 4. Pay at Finance Department and submit the form at the Office of Academic Promotion and Registration.



REQUEST FORM
THE GRADUATE SCHOOL
VALAYA ALONGKORN RAJABHAT UNIVERSITY UNDER THE ROYAL PATRONAGE

Name-Last name (Mr./Ms./Miss)Student ID.....
 Master's Degree Doctoral Degree in (program)
 Address
 Contact number

I would like to request for

- Student Status Confirmation Letter (During Completion of Coursework and Thesis Proposal)
- Student Status Confirmation Letter (After Thesis Proposal Exam)
- Student Status Confirmation Letter (After Thesis Oral Defense)
- Confirmation of Student's Candidacy for Graduation Letter
 (After First Approval for Graduation by the Graduate School Board of Committee)

Please include detailed information

.....

Student's signature.....
 (.....)
 Date/...../.....

Acknowledged and approved that the information stated here is correct.		
Signature..... (.....)	Signature..... (.....)	Signature..... (.....)
Signature..... (.....) Dean of the Graduate School		

Student Status Confirmation Letter
(During Completion of Coursework and Thesis Proposal)



No. HESI 0630.12/.....

Valaya Alongkorn Rajabhat University
under the Royal Patronage
P.O. Box Pratunam Phra-in
Pathumthani 13180
Tel: (66) 2-909-1756 Fax: (66) 2-909-1761

30 November B.E. 2566 (2023)

Subject: Student Status Confirmation Letter

To Whom It May Concern:

This is to certify that Miss XXXXXX XXXXXX (student ID no. XXXXXXXX) is enrolled as a full-time student pursuing a Ph.D. degree in Curriculum and Instruction at Valaya Alongkorn Rajabhat University under the Royal Patronage (VRU), Pathumthani province, Thailand. In Academic Year 2023, she is in her second year and is in the stage of completing a thesis proposal.

For additional information, please contact the Graduate School of VRU at +66 2 5291 638 or email at graduate@vru.ac.th.

Yours sincerely,

(Assoc. Prof. Dr. Sombat Kotchakit)

President

Valaya Alongkorn Rajabhat University under the Royal Patronage

The Graduate School of VRU
Tel. +66 2 5291 638
Email: graduate@vru.ac.th

Student Status Confirmation Letter
(After Thesis Proposal Exam)



No. HESI 0630.12/.....

Valaya Alongkorn Rajabhat University
under the Royal Patronage
P.O. Box Pratunam Phra-in
Pathumthani 13180
Tel: (66) 2-909-1756 Fax: (66) 2-909-1761

29 August B.E. 2566 (2023)

Subject: Student Status Confirmation Letter (After Thesis Proposal Exam)

To Whom It May Concern:

This is to certify that Miss XXXXXX XXXXXX (student ID no. XXXXXXXX) is enrolled as a full-time student pursuing Ph.D. degree in Curriculum and Instruction at Valaya Alongkorn Rajabhat University under the Royal Patronage (VRU), Pathum Thani province, Thailand. In Academic Year 2023, her dissertation proposal and its topic have been approved by the dissertation committee and the Graduate School of VRU. She is currently in the stage of developing research instruments and collecting data which has been scheduled to be conducted in China. During this period of time, the dissertation's supervision and advising would be processed by the advisor via an email or other communication channels (i.e., zoom and WeChat).

If you require any further information, please do not hesitate to contact the Graduate School of VRU at +66 2 5291 638 or email at graduate@vru.ac.th.

Yours sincerely,

(Assoc. Prof. Dr. Sombat Kotchakit)

President

Valaya Alongkorn Rajabhat University under the Royal Patronage

The Graduate School of VRU

Tel. +66 2 5291 638

Email: graduate@vru.ac.th

Student Status Confirmation Letter (After Thesis Oral Defense)

No. HESI 0630.12/....

Valaya Alongkorn Rajabhat University
under the Royal Patronage
P.O. Box Pratunam Phra-in
Pathumthani 13180
Tel: (66) 2-909-1756 Fax: (66) 2-909-1761

17 June B.E. 2567 (2024)

Subject: Confirmation of student Status (After Thesis Oral Defense)

To Whom It May Concern:

This is to certify that Miss XXXXXX XXXXXX (student ID no. XXXXXXXX) is enrolled as a full-time student pursuing Ph.D. degree in Curriculum and Instruction at Valaya Alongkorn Rajabhat University under the Royal Patronage (VRU), Pathumthani province, Thailand. In semester X/XXXX, she successfully completed Ph.D. thesis oral examination. She is currently in the stages of revising the dissertation after the exam and writing a research article to submit for publication, which is one of the requirements for graduation. During this period of time, the supervision and advising would be processed by the advisor via an email or other communication channels (i.e., zoom and WeChat).

If you require any further information, please do not hesitate to contact the Graduate School of VRU at +66 2 5291 638 or email at graduate@vru.ac.th.

Yours sincerely,

(Assoc. Prof. Dr. Sombat Kotchakit)

President

Valaya Alongkorn Rajabhat University under the Royal Patronage

The Graduate School of VRU

Tel. +66 2 5291 638

Email: graduate@vru.ac.th

Confirmation of Student's Candidacy for Graduation Letter
(After First Approval for Graduation by the Graduate School Board of Committee)



No. HESI 0630.12/78

Valaya Alongkorn Rajabhat University
under the Royal Patronage
P.O. Box Pratunam Phra-in
Pathumthani 13180
Tel: (66) 2-909-1756 Fax: (66) 2-909-1761

3 April B.E. 2567 (2024)

Subject: Confirmation of Student's Candidacy for Graduation

To Whom It May Concern:

This is to certify that Mr. XXXXXX XXXXXX (student ID no. XXXXXXXX) has completed all coursework and graduation requirements of the Master of Education in Curriculum and Instruction program at Valaya Alongkorn Rajabhat University under the Royal Patronage (VRU), Pathum Thani Province, Thailand. He is considered as a candidate for graduation and is intent to graduate and be granted the degree in June, 2024.

For additional information, please contact the Graduate School of VRU at +66 2 5291 638 or email at graduate@vru.ac.th.

Yours sincerely,

(Assoc. Prof. Dr. Sombat Kotchasit)

President

Valaya Alongkorn Rajabhat University under the Royal Patronage



研究生院



02 529 1638 ต่อ 401-403



<http://grad.vru.ac.th/>



Grad VRU



The Graduate School, VRU